



Ivy Preparatory Academy Federal Programs Complaint Form

Please Print

Name of Complainant:	
Mailing Address:	
Primary Phone Number:	Secondary Phone Number:
Person/Department the Complaint is against:	
Statement describing the federal requirement that Ivy Preparatory Academy has violated or the regulation that applies to an applicable program. Please include the citation to the Federal statute or regulation. Attach additional pages if needed.	

 1807 Memorial Drive SE,
Atlanta, GA 30317

 404-622-2727

 www.ivyprepacademy.org



Please describe the facts on which the statement is based and the specific requirement allegedly violated. Attach additional sheets as needed.

Please list the name, telephone number and/or email address of individuals who may be able to provide additional information

Please attach/enclose copies of all applicable documents supporting your position.

Signature:

Date:

Mail or Deliver all correspondence to:

Attention Executive Director
Ivy Preparatory Academy
1807 Memorial Drive
Atlanta, GA 30317

Office Use Only

Date Complaint Received:

Date Investigation Began:

Date of Response to Complainant:

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